



September Minutes

Sunday, September 11th TIME 10:03 am

Zoom link to follow

In attendance:

Sara Flynn

Nadia Sokal

Marika Zimmerly-Beck

Kathleen Altman

Chris Marchini-Nippert

Alyson Evans

Regrets:

Marci MacFarlane

- **Welcome, Call to Order 10:03 AM**
- **Review and approve the August 2022 Board Meeting minutes (Sara)**
 - [August 2022 minutes](#)
 - **Motion: Marika**
 - **Secunder: Kathleen**
 - **Carried Unanimously**

President's Items (Sara)

- **PMQMG & MQG Dues - review Treasurer's recommendations**
 - **Members dues**
 - 1740\$ on MQG, \$45 or \$57
 - 1920\$ was paid last year, 3k maximum if we hit 350 members
 - anticipate lots of questions if item for the town hall
 - our dues to MQG in 2019 that caused the change the dues structure (previously 1275)
 - membership trending losing MQG members (350, 228, 198, 174, 154 in 2022)
 - MQG handles all grievances from members, does not handle local only members. Staffing a grievance committee that is up to date on current standards on a local level is challenging. Open communication to members about grievance handling.
 - Discussed adopting a conflict resolution process. Goals to set expectations, reduce guild liability and volunteer admin bandwidth.

- **ACTION ITEM: Kathleen to send email to national MQG asking about what happens if folks are paying twice for MQG dues (eg/ belonging to 2 guilds)**
 - discussed staying affordable, dues in January, make two payments, sell 6 month memberships, change password halfway through, 17 membership scholarships were given this year, squarespace option for subscription, charge rather than full amount, how does that affect the budget, may need to increase squarespace capability
 - topic TABLED until next meeting
 - **MOTION: Kathleen, To raise our membership fees from \$5 to \$50 to include dues for MQG, no longer have MQG add on as a cost of living increase. Recommendation rescinded after research and member feedback**
 - **After research and member feedback, the 2022 board decided not to go forward with dues increase and changing MQG dues structure**
- **Business membership - mothball**
 - only one person showed interest but unable to take on roll
 - \$80 business membership based on another guild
 - if no volunteer to lead, look at not running it next year
 - needs one person to focus on this program, not with procurement
 - \$50 current charge has not been updated since 2014
 - many folks with business membership have refused the offerings or participation this year
 - if no interest at this point, shelve it
 - discussion point at town hall
- **Library - mothball - storage unit (too expensive)?**
 - Chris Batten and Marcia interested in taking over the library
 - **ACTION ITEM: Nadia reach out to Chris Batten to facilitate transfer of library material, contact Angel**
 - Marika and Alyson can store the items if needed
 - Total input funds from the guild has been \$278 since the beginning.
 - All other items have been donated
- **Ethics & Election Committee - 2023 Board volunteers**
 - Marilee and Michelle, form to set up for voting, no problem with that
 - all positions have at least one volunteer except for social media VP

- reach out at the retreat for volunteers
- **Meeting space update**
 - votes are in, $\frac{2}{3}$ went for the Mac
 - **ACTION ITEM: Sara to speak about new meeting space it at the meeting, write up for social media, include information, dates**
 - **ACTION ITEM: Chris to post blurb on meeting space for newsletter, on social media**
- **Rainbow challenge 2023**
 - proposed budget - donations
 - one Rainbow bolt fabric must include the fabric, the rest from your stash
 - **MOTION: Chris to put \$100 from budget on 2022 to purchase rainbow fabric for rainbow challenge, all other expenses for the 2023 budget and board**
 - **SECONDER: Alyson**
 - **CARRIED UNANIMOUSLY**
- **Nicholas Lapp fabric challenge - Prizes**
 - Maywood does not have prizes
 - **ACTION ITEM: Chris to make form for Maywood challenge voting**
 - Marci has prizes from stash
 - Nicholas Lapp choice and 1, 2, 3rd prizes
- **Fabric Fundraiser - Quilt**
 - led by Renee Pype
 - PMQG colors - PMQG Shop Offerings - raffle ticket
 - similar plan as the Ukraine quilt - Taking Ownership PDX, helping BIPOC to age in homes longer, help maintain homes
 - Renee vetted it and they are excited about the raffle
 - Sara to speak about it at the meeting
 - Renee is making kits from her stash, has folks willing to have porch pick up for kits
 - **ACTION ITEM: Chris to make Shop offering for raffle ticket for Fabric fundraiser quilt by October, \$5 a ticket**
 - Timeline for raffle is November
 - this is in lieu of fabric fundraiser
- **Retreats - Camp Tilikum & Astoria - 7 spots open - scholarship**
 - folks deciding not able to go due to COVID testing requirement
 - if we don't sell their spot, are we refunding? Not until spot is sold
 - if canceling last minute because of testing positive, refund may be available
 - scholarship person can't go, 2nd person unable to attend
 - if scholarship is not used, not re-offering, too last minute

- **Block of the month update + Quiltcon Community Quilt**
 - update on last block pattern
 - discussed potential of random draw
 - community quilt going well
 - Anne Marie Cowley will longarm

- **Charity Quilts:**
 - Fidget quilt charity project (Marika) - update - dropped 15 off, taking kits to retreat, t
 - International spin on Charity quilts (Nadia) - no update, interest waning
 - In person Sew days on scheduled september 24th, free table on Marjorie's porch, one sew day in October, Carole Seubert hosting
 - Charity zipper bags and totes - not many donations at this time

- **DEIA Committee (Chris or Nadia)**
 - plans for an embroidery project, spend down account by sending out kits and paying the artist for their design
 - Letter from Cambridge MQG
 - discussion on updating the website with more current goals
 - **ACTION ITEM: CHris to update DEIA website with DEIA co-chairs**

- **Meeting Programs/Speakers/Workshops (Marika, Alyson)**
 - Sept 22 - **Sheri/Whole Circle Studio on sale**
 - October - town hall, see next agenda item
 - November - **Sarah Nishiura**
 - December - **Charles Cameron**
 - **2023 programs planning**
 - Marika: draft email for booking folks for next year
 - copied list from the past
 - in person looking at speakers that are local
 - 30% speakers from equity groups/marginalized groups for 2023
 - March meeting panel of people who had a book or magazine article published, the process and what that looks like
 - potential for January - Speaker Heidi Parkes and pre-recorded workshop
 - **ACTION ITEM: Marika to finish letter, work through the current list, nail down dates, book the first quarter**
 - Alyson out of the country for the September workshop, Sheri can run it herself,
 - **ACTION ITEM: Chris to handle last minute students and close sales for the September workshop**

- **Town Hall**
 - decide on agenda items for October meeting
 - ground rules
 - Membership dues, business membership - mothball
 - Meeting space
 - Library - mention volunteers - Nadia to talk
 - Scholarship program updates
 - Treasurer's report - Kathleen
 - Candidates to introduce themselves, talk about timeline - Nadia to talk
 - **ACTION ITEM: Sara and Chris to write up town hall blurb for newsletter, agenda, time frame, and ask to email questions to PMQG**
 - Time keeper - Chris

- **Treasurer's Report - Kathleen**
 - Monthly Treasurer's report, Balance sheet, YTD
 - \$5900 income above expenses
 - \$300 back from keybank
 - both debit cards have been hacked, \$29 charged to Sara's, \$1.95 to Kathleen's card, fraud claim with the bank, other charges were blocked, new bank cards are in the mail
 - **ACTION ITEM: Kathleen to call bank about new debit cards**
 - The previous treasurer is still getting updates from the bank, but the bank can't figure it out. Kathleen suggested blocking the email.
 - Kathleen has suggestions for next year and will review with Angel
 - **ACTION ITEM: Kathleen to give treasurer suggestions for next year after discussion with Angel**

- **Membership, Procurement (Marci) - Update free table - sew day**
 - free table Marjorie's house in October, last one of 2022
 - sew day not having free table

- **Scholarship update**
 - Alyson to review the scholarship guidelines, to be discussed before town hall as it will be an agenda item
 - biggest change was to offer more than one scholarship a year
 - Just needs a scholarship protocol document established as there is currently not one
 - **ACTION ITEM: Sara to re-send everyone the scholarship document, Alyson and others to review**

- **Tech/Social media (Chris)**

- took down feedback form
- auto reply from guild box setting expectations on reply time
- **Committee Updates/Reports (Sara)**
 - small groups leads were asked to be present at the October meeting, what do you need from us re: policy on attendance
 - Bev asked about policy, can the board create a policy about non-members participating in small groups
 - new policy to go into effect January 1, 2023
- **WIP Circle (Nadia) - WIP wrap up**
 - WIP submissions to be received by [December 1st](#)
 - newsletter info to now include the submission deadline of [December 1st](#)
 - winner announced in December meeting "world class WIP winner"
- **Sustainable sewing (Nadia) - No community activist meeting the past few months, will update after next community activist sewing day**
- **September Guild Meeting Summary (Sara), this thursday**
 - **ACTION ITEM: Sara to make a slide for Chris on adding items to personal calendar from website**
 - pushing last spots for full circle studio
 - no raffle this month
- **Anything else?**
 - Thrilled Guild guide changes, edit, discuss at next meeting
 - Meeting Adjourned 11:29 AM
 - Next meeting October meeting 16th 10 AM
 - Alyson will be the secretary at this meeting