



DRAFT June MINUTES
Sunday, June 5th, 10 am
Via Zoom

In Attendance:

Sara Flynn

Marika Zimmerly-Beck

Kathleen Altman

Alyson Evans

Marci McFarlane

Chris Marchini

Nadia Sokal

- **Welcome, Call to Order, record (Sara) 10:01 AM**
- **Review and approve the May 2022 Board Meeting minutes (Sara)**
 - **Motion: Marci to approve May minutes**
 - **Seconder: Chris**
 - **Approved unanimously**
- **Communication**
 - define what our shared expectations and accountability are for maintaining an atmosphere of value, inclusion and respect.
 - For reference 2021 social media policy expectations:
 - <https://static1.squarespace.com/static/568053cda12f44019ca48b63/t/617f0c56247f7e7b5844e0f4/1635716182435/PMQG+Social+Media+Policy+.pdf>
 - discussed that special posts to be signed by authors, recent assumptions that posts are all written by one member of the board
 - Beginning of the year discussed updating social media policy
 - Important that the whole board know that actions are being taken to acknowledge disrespectful behaviour and that ownership is being taken
 - transparency issue, come back to the full guild, here is what happened and how it was resolved.
 - remind all of that we can lean on each other to respond to things, ask for help, don't need to respond right away, can text each other to help each other
 - there is a grievance policy that can be used by members
 - if we are feeling attacked, proofread responses to emails, ask others opinions, act as the guild rather than as an individual
 - If discussion get heated interrupt the conversation, take a break from the conversation

- email filters for certain topics, still in archives, not in the unread section
 - **ACTION ITEM: Marika to create filters and folders for email inbox, these will be checked by both Nadia and Marika on a regular basis**

- Feedback form
 - removing the anonymous contact option
 - some good feedback but not through the anonymous form
 - if feedback or concerns have a name attached we can work with the individual to come to a resolution
 - referred to new DEIA outlook, if you bring an issue to the table be prepared to help us discuss a solution
 - reminder on why the form was made anonymous in the first place - ensure the original intent isn't lost with having a safe space for folks to give feedback
 - if we start doing some meetings in person, can have a suggestion box
 - there are still ways to give anonymous feedback without the form, write a physical letter and send to PO box
 - there has not been constructive feedback coming in, mostly harassment
 - **Motion Chris) Remove anonymous feedback form from website**
 - **Secorder : Marika**
 - **Carried**
 - **Nadia recorded as opposed**
 - **ACTION ITEM (JUNE): Sara and Chris to craft talking points on removal of the anonymous feedback form from the website with help from Nadia and Alyson. Chris to speak about it at the June meeting.**

- Feedback about last meeting - how to move forward, want to ensure we got back to the original email, issue
 - we are in this community together and that's what matters, comments at last years town hall meeting were aimed at a space of inclusion for guild members, want to take every feedback seriously, genuinely want to know what guild members need and want, let's have a conversation, trying to advocate for inclusion and there is concern that it had different impact than intended.
 - **ACTION ITEM (JUNE): Sara will make a statement about divisive issues within the guild. Alyson will help with phrasing.**

- **Mediation**

- Marci's info - NW resolutions , unsure if over zoom would work, sit down at a table
- Nadia presented what she found from 2021 research on mediation and mediators
- General feeling was that mediation may not be effective at this time, we need a concrete goal
- **ACTION ITEM (JUNE): Marika and Nadia to address the offer of mediation with those who were involved in email discussions around this topic**

- **President Agenda Items**

- **Guild Survey review & physical location in 2023**

- 60% hybrid, 10% in person
- 72% in person quarterly
- rotating guild meetings 60% yes, Roseanne, Casey, inclusion
- June 26th, planning meeting for spaces, 4 or 6 spaces, survey, picture, highlights, send out in July, let members vote
- **ACTION ITEM: Sara to discuss survey at next guild meeting**
- more research on other physical meeting locations, there should be transparency on how much money we are spending, where it is going, advertise about the meeting location (where is the money going) at meeting and on website
- casual St Andrews conversation with a guild member
 - Updated wifi
 - how st. andrews is LGBTQ firendly, very community oriented, open and affirming parish

- **Sew days** - Westside volunteer, taking summer off, start up again in the fall

- **Free table** - Marci's home, outdoors July 30th

- **Thank you for last years board** - update,

- **ACTION ITEM: Marika and Kathleen to coordinate funds offline via email, mailing items**

- **Retreats** - update - SOLD OUT Camp Tilikum- two more planned for Astoria, unsure the uptake on participation

- **ACTION ITEM (JUNE): Chris to provide social media communication on the Astoria cost, 45\$ does not include hotel, indicate cost of hotel**

- **Fabric Challenges** - update

- **Quiltcon challenge** - 4 designs submitted, 3 to be voted on in next guild meeting, blue colourway, collect colors from free table, try to use sustainable fabrics

- Casey Manley to lead this challenge, create kits, Anne Marie Cowley will quilt, planning meeting in future
 - **Maywood challenge** - September - NW Quilt Expo for show
 - **Rainbow Fabric challenge:** Over 150 in attendance at opening, 3 minis sold, Booked for next June with Powells, sponsorship from Connecting Threads, start in November for 2023, 50 mini quilts at the show. Marci, Casey & Sara want to stay on the organization committee.
- **Sisters show** - Yesterday last day to send in picture, Kimberly requests quilts by June 18th
- **Block of the month update** - 3 months left - To be offered as a pattern in shop October
- **PMQG Shop Offerings**
 - 2022 T shirts - Design in email from Chris - 40 members vote yes in survey about wanting a tshirt.
 - Bonfire online offering
 - **ACTION ITEM (JUNE): Chris to mock up a t shirt**
 - **ACTION ITEM (JUNE): Marika to reach out to Gail to ensure positive relationship maintained**
- **Charity Quilts:**
 - Fidget quilt charity project (Marika) - update - Kits made
 - **ACTION ITEM (JUNE): CHRIS to promote with more instagram posts, promote Chris' youtube video tutorial**
 - Ukraine Charity quilt update - \$4550, unable to locate winner at this time
 - **ACTION ITEM: Sara to announce that we can't locate winner**
 - International spin on Charity quilts (Nadia) - no update at this time
 - Carole Seubert to host next sew day
- **Summer picnic update:**
 - July 23rd, Connecting Threads donating fat quarters- more promotion, new member mixer, new members are those who joined before Feb 2020, sunday online option, budget already approved to mail folks items for online option, Marci can help with mailing
 - **ACTION ITEM (JUNE): Chris to social media post on picnic and online mixer**
- **DEIA Committee (Chris or Nadia)**
 - Pride month post - any volunteers? Chris or amy?

- **ACTION ITEM (JUNE): Nadia to let Kimberly know to go ahead with pride post plan, add author to the post as discussed above**
- list all goals, topics from last meeting, list of top 3 priorities, survey to DEIA attendees
- update to web page - no progress yet

- **Meeting Programs/Speakers/Workshops (Marika, Alyson)**
 - June - **Ben Venom**
ACTION ITEM(JUNE): Marci can introduce Ben Venom, Alyson can help with the speaking points
ACTION ITEM(JUNE): Chris to promote advertisements on social media for Ben Venom workshop, up to 10\$
ACTION ITEM (JUNE): Alyson to ask Ben Venom to promote the workshop on his social media
 - July - **Sheila Frampton-Cooper**
 - August 22 - **Giuseppe/Giucy Giuce** (21/22 team need to decide workshop & program topic)
 - Sept 22 - **Sheri/Whole Circle Studio** (21/22 team need to decide workshop & program topic)
 - October - lecture and town hall? annual meeting, voting for new board
 - November - **Sarah Nishiura**
 - December - **Charles Cameron**
- Kenton firehall, Marci needs to continue discussions with those involved. Any date to figure out how this will work.
- **ACTION ITEM (JUNE): Marci to continue discussion with Kenton Firehall, nail down details for October meeting**

- **Treasurer's Report**
 - Monthly Treasurer's report, Balance sheet, YTD
 - >\$18000, spent \$12000
 - only spent 26% of budget thus far
 - good and healthy
 - Fraudulent debit card use update - nothing has changed, bank looking into it
 - Debit card has been closed, \$300 to Nordstrom
 - **ACTION ITEM (JUNE): Kathleen to follow up with bank and fraudulent charges**
 - Kathleen has been asked to stop calling the bank as she has been following up very closely and frequently with the situation

- **Ethics & Elections Committee - Michelle Freedman to connect with Marilee Fosberry**

- **ACTION ITEM(JUNE): Nadia to email Michelle and Marilee to connect them to each other**
- **Membership, Procurement (Marci)**
 - talked to Renee, google doc on who to contact, two totes of stuff, 40 charm packets from Figo, start sending emails to companies for a product, stash for next year, Guicy Guice fat quarter to be the raffle in August
- **Scholarships (Sara)**
 - Shop items for donation (\$5), Raffle quilt call for organizers, Sara needs help with coordinating it, what kind of block, colour palette,
 - Thrilled guild guide needs updating on Scholarship topic, Carole and Michelle are involved, document to be reviewed and adjust thrilled guild guide. Two scholarships offered for workshops. Raffle quilt, money to go to scholarships.
 - **ACTION ITEM (JUNE): All to review scholarship program document for approval to insert into Thrilled Guild Guide, in the shared drive, make edits**
- **Tech/Social media (Chris) - going well, please send description write ups and shop item information for events etc,**
 - half year scholarships **ACTION ITEM(JUNE):Chris to update tech to have sign up on website, social media advertising for half year scholarship**
 - Half year memberships **ACTION ITEM(JUNE): CHris to update tech to have sign up on website, social media advertising for half year membership**
 - **ACTION ITEM(JUNE): Marci to give Chris info on discount code for those who purchase memberships later in the year, to be used for 2023 membership.**
 - **ACTION ITEM(JUNE): Sara to send Chris scholarship form for website**
- **Committee Updates/Reports (Sara) - small groups ok, can use some support**
 - Activist sewing going great, Kiwandi sewing
 - improv not going as well
 - Pattern designers small group hasn't met yet
 - Sunday group going well
 - focus on what folks want to engage in
 - discussed idea on having one time for small group, break out rooms for topics, have to have someone hosting it, more discussion later in the fall
 - **ACTION ITEM(JUNE): Chris to make more posts advertising small group dates and times**

- **WIP Circle (Nadia)** - no update, Renee running it
- **Sustainable sewing (Nadia)** - no update yet, will connect this month
 - **ACTION ITEM: Nadia to connect with Marcia, tie in with Quiltcon charity quilt**
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- **June Guild Meeting Summary (Sara) July 21st**
 - beginning of show and tell Rainbow show preview, plug the show, acknowledge participants and volunteers
- **Anything else?**
 - Michelle from project runway took some free fabric that was not picked up, hoping to advertise this, feel good story
- **Adjourned 12:22 PM**
- **Next meeting TBD, Nadia will be in Portland July 11, in person option?**